

BOROUGH OF EAST GREENVILLE
BOROUGH COUNCIL MEETING MINUTES
November 7, 2011

Call to order: Ms. Boyer called to order the November 7, 2011, meeting of Borough Council at 7:30 p.m. with the Pledge of Allegiance to the Flag.

Attendance: The following Council members were present: Jennifer Boyer, Josiah Pierson, Tracey Hunsinger, and Marita Thomson. Also present were Mayor Ryan Sloyer, Barry Tomlinson, Solicitor, Jim Fry, Borough Manager, and Kathleen Chilton, Borough Secretary.

Approval of Minutes: The October 25, 2011, minutes having been read a motion was made by Mr. Pierson to approve the minutes and seconded by Ms. Hunsinger. Motion unanimously approved.

Visitors: Mr. Justin Sloyer, Ms. Dayna Houseknecht and Mr. Tim Huff all of East Greenville, and Ms. Jenni Kirkwood from the Town and Country. Mr. Paul Yaskowski of Urwiler & Walter, Inc was present to introduce Home City Ice, the company that purchased Nolt's Ice Plant and their plans to expand the business.

Police Commission: Monthly Allocation is \$39, 928.05 and utilities are \$825.00. The Mayor reported the final budget figures for the Police Department would be ready by the end of November.

Mayor's Report: Mayor Sloyer prepared a letter for the Upper Montgomery Joint Authority Board concerning the 10% raise given the Superintendent. The letter was read and a motion was made by Mr. Pierson to approve the letter and send it to the UMJA Board, seconded by Ms. Thomson. Motion unanimously approved.

Solicitor Items: Atty. Tomlinson reported the paperwork for the Colonial Village Property has been sent to the title company and we are waiting to hear from them to schedule a settlement date. Atty. Tomlinson prepared **Resolution No. 2011-06 In Support of the Renewing Growing Greener Program**. Mr. Pierson made a motion to adopt **Resolution No. 2011-06 In Support of the Renewing Growing Greener Program**, and seconded by Ms. Hunsinger. Motion unanimously approved.

Atty. Tomlinson asked for final approval to award JP Mascaro the 2012-2017 trash contract. A motion was made by Mr. Pierson to accept JP Mascaro for the upcoming trash contract as presented and seconded by Ms. Hunsinger. Motion unanimously approved.

Water Committee: The report is available to review. Mr. Fry reported they are repairing the chipping paint on the north side of the water tank.

Source Water Protection: No Report.

Zoning/Planning: The Code Officer's report is available to review. Sign Ordinance is under review.

Roads: Road supervisor's report is available to review. Ms. Thomson reported we received Payment Application #2 for the Third St - Hill Alley Drainage Project from Betta Construction in the amount of \$34,996.18. Cowan Associates verified application #2 and recommends payment. A motion was made by Ms. Thomson to approve payment application #2 for \$34,996.18 for Betta Construction and seconded by Ms. Hunsinger. Motion unanimously approved. The Borough received Change Order #1 in the amount of \$1,100.00 and Change Order #2 in the amount of \$5,244.30 prepared by Cowan Associates for the Third St - Hill Alley Drainage Project. A motion was made by Ms. Thomson to approve Change Order #1 for \$1,100.00 and Change Order #2 for \$5,244.30 for the Hill Alley Drainage Project seconded by Mr. Pierson. Motion unanimously approved. Ms. Thomson reported we received Payment Application #2 for the Sixth & Arlington Sts Reconstruction Project from Floyd G. Hersh, Inc. in the amount of \$74,771.77. Cowan Associates verified application #2 and recommends payment. A motion was made by Ms. Thomson to approve payment application #2 for \$74,771.77 and seconded by Mr. Pierson. Motion unanimously approved. Mr. Fry reported chipping was extended for another week.

Finance: A motion to accept the Treasurer's report for October was made by Ms. Thomson and seconded by Mr. Pierson. Motion unanimously approved. A revised motion was made by Ms. Thomson to pay the October bills as presented and accept the Treasurer's report for October and seconded by Ms. Hunsinger. Motion unanimously approved. A letter was presented to release and close the Houseknecht Escrow account. A motion was made by Ms. Thomson to release the Houseknecht Escrow after determination of the final balance and inform the resident of any charges applied to the account and seconded by Ms. Hunsinger. Motion unanimously approved. Request for a temporary loan up to \$200,000.00 from the Water Fund Savings to the General Fund Checking. The purpose of the loan is to pay bills in November and December of 2011 and as needed in January – March 2012. Loan payable by March 31, 2012, at an interest rate of zero percent. Ms. Thomson made a motion to approve a loan up to \$200,000.00 from the Water Fund Savings to the General Fund Checking and seconded by Ms. Hunsinger. Motion unanimously approved. Letter requesting a Loan for the General Fund by establishing a line of credit. The need has come about due to three road projects currently underway in the Borough and because these projects are partially or fully funded by grant money it takes longer to receive our reimbursements. The Treasurer researched four banks and Univest had the best rate for a line of credit. Ms. Thomson made a motion to approve an application for a line of credit not to exceed \$200,000.00 at Univest Bank and seconded by Mr. Pierson. Motion unanimously approved. The Borough received a quote from "docStar" Management Solutions on the monthly cost of \$352.14 for using their document management system. Mr. Fry and Ms. Chilton were present for a demonstration of how the system works. At this time no action was taken. A Budget meeting is scheduled for November 16, 2011.

Property Committee: No Report.

Revitalization: The Walkway Light repairs will start on November 8, 2011. Mr. Fry reported the Phase 6 Streetscape Enhancement Project is in progress and 50% of the curbing is done.

Waste Management: October Bags sales report is available for review. We are expecting delivery of trash bags the week of November 14, 2011.

Recycling: The October recycling report is available for review. Leaf collection will be on Saturday, November 19, 2011, and Saturday, December 3, 2011. The Borough received a Grant for the Recycling Center.

Sewer Authority: No Report.

Personnel: No Report.

Regional Planning: The Upper Perkiomen Regional Comprehensive Plan will be advertised for public review at the December 5, 2011, Borough Council meeting.

Emergency Management: No Report.

Correspondence: Montgomery County Lands Trust requested a donation for 2012. It was referred to the budget committee. Ms. Boyer mentioned a comment on the website requesting the Borough to designate the Saturday before Halloween as the official night for "Trick or Treat". Council agreed not to make any changes. Halloween will be observed on October 31st. Ms. Boyer then read her letter of resignation from Borough Council effective December 31, 2011. A motion was made by Mr. Pierson to regretfully accept Ms. Boyer's resignation effective December 31, 2011, and seconded by Ms. Hunsinger. Motion unanimously approved.

Other Business: Nothing to report.

Motion to Adjourn: There being no further business Ms. Thomson made a motion to adjourn the meeting at 8:20 pm, seconded by Ms. Hunsinger. The meeting was adjourned at 8:20 pm.

Submitted by:

Kathleen M. Chilton, Secretary