

# **BOROUGH OF EAST GREENVILLE**

## ***BOROUGH COUNCIL MEETING MINUTES***

**October 25, 2011**

**Call to order:** Ms. Boyer called to order the October 25, 2011, meeting of Borough Council at 7:30 p.m. with the Pledge of Allegiance to the Flag.

**Attendance:** The following Council members were present: Jennifer Boyer, Josiah Pierson, Marita Thomson, John Naylor, and Ryan Pugh. Also present were: Mayor Ryan Sloyer, Barry Tomlinson, Solicitor, Jim Fry, Borough Manager, and Kathleen Chilton, Borough Secretary.

**Approval of Minutes:** The October 3, 2011, minutes were approved on a motion made by Ms. Thomson, seconded by Mr. Naylor, and unanimously approved.

**Visitors:** Mr. Robert Gery of East Greenville, Mr. Sam Augustine from J.P. Mascaro, Ms. Luanne Stauffer and Ms. Michele Fillippo from UPVCC & Perk Up, and Ms. Jenni Kirkwood from the Town and Country. Ms. Stauffer and Ms. Fillippo updated Council on what has been happening with the UPVCC and Perk Up and what their goals are for 2012. Ms. Stauffer also asked Borough Council to consider a monetary donation for 2012.

**Police Commission:** Mayor Sloyer reported the Police Department budget should be ready by the end of November.

**Mayor's Report:** No Report.

**Solicitor Items:** Atty. Tomlinson reported that progress is being made on the sale of the Colonial Village Property. Documentation has been sent to the Colonial Village representative for signatures. Looking forward to settlement in December. Atty. Tomlinson having reviewed the 2012-2017 Trash Contract bids and finding everything in order asked for preliminary approval of J.P. Mascaro. A motion was made by Mr. Pugh for preliminary approval of J.P. Mascaro for 2012-2017 Trash Contract pending the outcome of the Waste Management committee meeting, seconded by Mr. Pierson. Motion unanimously approved.

**Water Committee:** Mr. Fry reported on the 3 quotes received to replace the doors at the Water Plant. The low quote was from John Membrino Building & Remodeling for \$4,795.00. Mr. Naylor made a motion to accept Mr. Membrino's quote of \$4,795.00 to replace the doors at the Water Plant, seconded by Ms. Thomson. Motion unanimously approved.

**Source Water Protection:** Mr. Fry reported on a request received in the form of a Resolution to endorse the renewal of the Pennsylvania Growing Greener Program. Atty. Tomlinson will review the Resolution and present it at the November 7, 2011, meeting.

**Zoning/Planning:** Mr. Fry reported the variance for the Mann-Slonaker Funeral Home was approved and a conditional use hearing will be scheduled for November 22, 2011.

**Roads:** Ms. Thomson reported we received Payment Application #1 for the Third Street – Hill Alley Drainage Project from Betta Construction in the amount of \$37,003.37. Cowan Associates verified application #1 and recommends payment. A motion was made by Ms. Thomson to approve payment application #1 and seconded by Mr. Naylor. Motion unanimously approved. Ms. Thomson reported we received Payment Application #1 for the Sixth & Arlington Sts Reconstruction Project from Floyd G. Hersh, Inc. in the amount of \$14,776.87. Cowan Associates verified application #1 and recommends payment. A motion was made by Ms. Thomson to approve payment application #1 and seconded by Mr. Pierson. Motion unanimously approved. Betta Construction approached Mr. Todd Nagle of Cowan Associates about the possibility of doing a complete overlay on the upper portion of Hill Alley, from Long Alley to Cherry Street. The additional cost would be \$900.00. Mr. Fry approached Council with a picture of the project and explained the benefit of a complete overlay on this portion of Hill Alley. After a discussion, Ms. Thomson made a motion to approve the complete overlay on the upper portion of Hill Alley by Betta Construction for \$900.00 and seconded by Mr. Pugh. Motion unanimously approved. Mr. Fry reported on a concern from a resident at 245 Railroad St. about cracks in a retaining wall. Our engineers at Cowan Associates having reviewed the concern and assessed the area have concluded the damage was not caused by construction activities related to the ongoing Hill Alley Drainage Project.

**Finance:** Ms. Thomson reported that Mr. Fry and Ms. Kachmar have been working on cash flow numbers and with the ongoing projects in the Borough Mr. Fry requested only essential items be purchased at this time. Ms. Thomson directed Ms. Kachmar to get some figures together and get information on lines of credit.

**Property Committee:** Mr. Fry reported after meeting with our insurance agent, the price to insure the traffic signals has come down to \$325.00 per year. After some discussion, Mr. Pugh made a motion to include coverage on both traffic signals in the amount of \$325.00 for next year and seconded by Mr. Pierson. Mr. Pugh amended his motion to add the traffic lights to our current policy for the amount of \$325.00 and seconded by Mr. Pierson. Motion unanimously approved. A memo from our insurance agent recommends an updated appraisal of our buildings and adding the salt shed to the appraisal for the cost of \$265.00. A motion was made by Mr. Pierson to have an updated appraisal done for the cost of \$265.00 and seconded by Ms. Thomson. Motion unanimously approved.

**Revitalization:** We are still waiting for an update on the Walkway Light repairs. Demolition has started for the Phase 6 Streetscape Enhancement Project.

**Waste Management:** The Trash Contract committee will be meeting on October 26, 2011, to go over a draft for the new contract. J.P. Mascaro was the low bidder.

**Recycling:** No Report.

**Sewer Authority:** Mr. Fry received an e-mail asking about an EDU for 609 Gravel Pike. At this time no written request has been presented for Borough Councils review. Mr. Pugh will check on the EDU availabilities from UMJA. Mayor Sloyer asked Mr. Pugh to check on the status of the certified letter sent to the property owners in Colonial Village concerning the sewer drains. Mr. Pugh will check on the status and will report to Council.

**Personnel:** Council received a letter of resignation from Mr. George Althouse. Mr. Althouse has been on the borough's Planning Commission for 20 years. A motion was made by Mr. Pierson to regretfully accept his resignation effective 12/31/2011 and seconded by Mr. Naylor. Motion unanimously approved. A motion was made by Mr. Pierson to present Mr. Althouse a plaque for his years of dedicated service at a cost not to exceed \$50.00 and seconded by Mr. Pugh. Motion unanimously approved. The Personnel committee will meet before the next Council meeting.

**Regional Planning:** The Upper Perkiomen Regional Comprehensive Plan 2011 is available.

**Emergency Management:** No Report.

**Correspondence:** We received a complaint from a resident in Colonial Village reporting the Clubhouse lights are out. Mr. Fry will look into the concern, but the Borough does not own the property at this time. We also received a request for a donation from the UP Lions Club and no action was taken.

**Other Business:** Mr. Fry reported that the roof on the rear storage/boiler room at Borough Hall is leaking and in need of replacement. A quote from John Membrino Building & Roofing was received to place the roof, cap the overhang wood with aluminum, and install a new aluminum gutter and downspout for a cost of \$3,090.00. A motion was made by Ms. Thomson to accept John Membrino's proposal to replace the roof including the overhang and new gutter and downspout and seconded by Mr. Pierson. Motion unanimously approved. Mayor Sloyer asked Council to consider sending a letter of displeasure to the UMJA Board on the 10% raise given to their superintendent. With the economy as it is, he would like justification and specifics that merit such a high percentage raise. Ms. Boyer proposed the Mayor compose a letter to that affect for Council to review.

**Motion to Adjourn:** There being no further business, Mr. Pugh made a motion to adjourn the meeting at 8:44 pm and seconded by Mr. Naylor. Meeting adjourned at 8:44 pm.

Submitted by:

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Kathleen M. Chilton, Secretary